

APPLICATION FOR OBTAINING INFORMATION

SPEED / REGD. AD POST

Dated :-

To

The Public Information Officer

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**SUBJECT: - APPLICATION FOR OBTAINING INFORMATION UNDER THE RIGHT TO
INFORMATION ACT 2005,**

1. Full name of applicant :
2. Applicant Address :
3. Particulars of information required : As detailed overleaf
i. Subject matter of information. : Certified Copy of the
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ii. The Period of which information required :
iii. Description of information : As detailed overleaf
iv. Whether information is required : By Speed / Registered post
Post or in Person
v. In case by post : By Speed / Registered Post
(Ordinary/Registered/Speed)
i. Description of fee paid :

Place:

Date:

Signature of the Applicant

Particulars and information required is appended overleaf:

PARTICULARS OF INFORMATION:

Place:
Dated :

Signature of the Applicant